



Hebron Parks & Recreation

Mailing Address

Attn: Park and Rec
15 Gilead Street
Hebron, CT 06248

Office Address

Burnt Hill Park
148 East Street
Hebron, CT 06248

www.hebronct.com

Phone: 860-860-1281 Fax: 860-228-5912

Town Facility Request Form

Please provide us with the following information to assure your league the use of the requested facility. We will make every effort to provide you with safe and playable fields and facilities. In the event of a conflict, you will be notified to re-schedule your request or to make other arrangements. Because of the growing concern for liability and insurance, each group requesting facilities must complete this form. If you are applying on behalf of an organized group, please attach a copy of your Organizations' Certificate of Insurance.

Date of Application: _____

Contact Person: _____ Phone: _____ E-Mail: _____

Address: _____ Town: _____ Zip: _____

Organization Name (If applicable): _____ E-Mail: _____

Purpose of Outdoor Use: _____

Date(s) of Use: _____

Time of Event: _____ to _____ (Includes setup and breakdown time)

Park Facility(s) Requested:

Veterans Memorial Park
<input type="checkbox"/> Softball Field
<input type="checkbox"/> Soccer Field
<input type="checkbox"/> Baseball Field
<input type="checkbox"/> Basketball Court
<input type="checkbox"/> Playscape
<input type="checkbox"/> Trails
<input type="checkbox"/> Parking Lot

Burnt Hill Park
<input type="checkbox"/> Baseball 1 (Lower)
<input type="checkbox"/> Baseball 2 (Upper)
<input type="checkbox"/> Multi- Field 1 (Lower)
<input type="checkbox"/> Multi-Field 2 (Upper)
<input type="checkbox"/> Multi-Field 3 (Football)
<input type="checkbox"/> Pavilion
<input type="checkbox"/> Trails

Other Fields
<input type="checkbox"/> Gilead Hill Fields
<input type="checkbox"/> Hebron El Field
<input type="checkbox"/> St Peters Field
<input type="checkbox"/> Old Colchester Field
<input type="checkbox"/> Grayville Falls Picnic
<input type="checkbox"/> Raymond Brook

Town Property

___ Town Hall Gazebo

___ Town Hall Parking Lot

___ Douglas Library Parking Lot

___ Town Green

___ American Legion Parking Lot

___ Pendleton Drive Parking Lot

___ Wall Street Cemetery

User notes to Parks and Recreation Officials:

The signature below indicates the requesting group or individual is in agreement with all Town of Hebron Parks and Recreation facility use procedures.

Name: _____ Signature: _____

Date: _____

****Please fill out next page***

Town of Hebron - Parks and Recreation Department

Hold Harmless Agreement

I, _____, a resident of _____, Connecticut, and residing at _____, hereby apply on behalf of myself or the organization identified below (the "User"), for a permit to use Town property. The Town property to be used and the date(s) of use are as follows: Property: _____; Date(s) of Use: _____.

Complete only if application is for an Organization:

I am applying for this permit on behalf of _____ (the "Organization"), of which I am _____ (title). I hereby represent that I have been authorized by the Organization to make this application and to bind the Organization to this Hold Harmless Agreement.

In exchange for the consideration given by the Town of Hebron in permitting the use of Town property, the undersigned User agrees that it shall not hold the Town of Hebron responsible for any claims or injuries of any nature whatsoever that may arise out of the use of the property. The undersigned User further agrees to indemnify and hold the Town harmless from any and all claims, losses, damages, judgments, costs, settlements, fines, penalties, and expenses (including legal fees) that the Town may incur, directly or indirectly, as the result of the use of the property, including with limitation claims, losses, etc. that may result from a claim by the User or a member of the User or by a third party.

If User is an Individual:

Signature of Applicant

Date of Application

If User is an Organization:

Print Name of Organization

Date of Application

Representative: _____

Title: _____

Official Use Only

Approved: _____ Date: _____ Amount: _____

Parties of Interest*

YES

NO

DATE

Building Official: _____

Parks & Recreation Director: _____

Planning & Zoning Director: _____

Town Manager: _____

Health Department: _____

Inland/Wetland Agent: _____

Fire Marshall: _____

Board of Selectman: _____

Board of Finance: _____

Planning and Zoning Commission: _____

Inland/Wetland Commission: _____

Parks and Recreation Commission: _____

Douglas Library: _____

Fire Department: _____

Police: _____

*Complete information in this section as applicable.